LALBABA COLLEGE

Accredited by NAAC with B+ Grade

117, Grand Trunk Road,
Belurmath, Howrah
Phone : 2654-6289

Ref. No. Date: 30/3/17

Employment Notification No.Ex-331/Empl.(data-entry)/17-18 dtd. 30.3.17.

Applications are invited from suitable candidates purely on college contractual and temporary basis for the post of data-entry operator in the college library. Payment will be made on the basis of the number of books entered per day.

Minimum academic qualification: Diploma in Library Science. He/She should have practical knowledge in processing and classification of books and well acquaintance with SOUL 2.0 Version Library Software. Applications in the profroma enclosed, along with testimonials should reach to the college office on or before **10th April, 2017 by 4-0 p.m.**

Sd/- Principal
LALBABA COLLEGE

LALBABA COLLEGE

APPLICATION FORM FOR COLLEGE CONTRACTUAL (TEMPORARY)
DATA ENTRY OPERATOR
Employment Notification No:

1)	Name of the Applicant								
2)	Date of birth :			Age as on (01/4/17) :					
2)	Guardian's Name :								
3)	Postal Address :								
4)	Residential Address :								
5)	Mobile No.								
6)	E-mail ID :								
7)	Aaddhar No. :								
8)	Academic Qualifications:	Name of Exams. Passed	Board/ Univ.	Year of Passing	Total Marks	Total Score	% of Marks	Div./Class Awarded	Grade
9)	Professional qualification:								
9)	Other Qualification(s):								
10)	Experience (if any) :								
11)	Present Occupation :								

Declaration

I do hereby declare and affirm that the above information/data are true and complete to the best of my belief and knowledge. Any misappropriation found, my candidature is liable to be rejected.

Enclo:

_____
Full Signature of the Applicant
( )

Name in Capital letter

Date:
Place: