

LALBABA COLLEGE

B+ NAAC ACCREDITED COLLEGE

(Affiliated to the University of Calcutta)

ESTD. - 1964

website : www.lalbabacollege.net
e-mail : lalbabacollege@yahoo.com



117, Grand Trunk Road,
Belur Math, Howrah
Phone : (033) 2654-6289

Ref.....

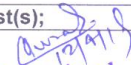
Date.....12.4.....2019

TENDER No. Ex-46/On-line Admission (2019 – 2020)/18-19 Dtd. 12.4.2019.

TENDER NOTICE FOR ON-LINE MERIT BASED ADMISSION SYSTEM IN LALBABA COLLEGE.

Quotations are invited from eligible bidders for undertaking on-line Merit based Admission System in the College for 1st year Degree Classes in the Session: 2019-20. They should submit their quotations in Principal's Room in strict confidence on or before 22nd April, 2019 by 12-30 p.m. The said 'On-line Admission must adhere to the following specific requirements along with usual support:-

(1)	Tying up with Axis Bank for depositing Application Processing Fee & Admission Fee etc. as per College schedule/proforma;
(2)	Wide publicity of important dates, information and notices of admission process etc. time to time as assigned by the authority;
(3)	Publishing of detailed advisory on various modalities / steps involved in preparation of all types of merit list / counselling for admission;
(4)	Uploading of the College Prospectus along with intake capacity, reservation schedule, vacancy list, notification, important dates & schedule etc.;
(5)	Filling-up of Application Form on payment of Application Processing Fee;
(6)	Provision for payment of application n processing fees through on-line (ATM, Debit Card, Credit Card, Mobile or e-banking / Net Banking) or off-line payment after generating e-challan at any branch of schedule Bank counter;
(7)	Sending of Unique Application-ID through SMS/e-mail to those students who has paid off application process fees;
(8)	To provide daily report for submission of Application Processing fees subject-wise and category-wise;
(9)	Uploading of stamp-sized colour photo & signature, H.S. Mark-sheet, Age proof Certificate and Caste Certificate (if any);
(10)	Generation of Provisional Merit-List (1 st , 2 nd & 3 rd) and all type of list(s) for Admission as per availability of seats based on notification by C.U. and Govt. of WB;
(11)	After the publication of all Merit Lists, the system may be required to be customize according to needs of the Institution;
(12)	Generation of e-challan for on-line payment / off-line payment towards Admission Fees with all break-up as per college data-base;
(13)	Generation of students ID after depositing of College Admission Fees and informing the said student ID through SMS/e-mail for successful admission;
(14)	After completion of 1 st phase of Admission all data must be submitted to the College and make sure to converge the same with the College Software;
(15)	Upload all Notification of date for Admission in respect of all Merit List(s);


Principal
Lalbaba College
117, G. T. Road, Belurmath
Howrah - 711202

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Date 12. 4. 2019

(16)	To provide student data for preparation of Identity Cards of the students admitted as per specified format;
(17)	To provide detailed admission report (Stream & subject-wise, data-wise & Gender category-wise) as when required by the College Authority;
(18)	To provide any other requirement / modification, as required by the College Authority on emergencies;
(19)	To continue with the entire admission process till completion of the admission procedure as per guideline of C.U. / Higher Education Dept., Govt. of W.B. and college norms;
(20)	Tender should be quoted inclusive of all cost along with GST;
(21)	To provide final Admission Report after completion of Admission: 2019-2020;
(22)	To provide accession to the Admission System, 2019-2020 for any relevant information etc. until completion of on-line C.U. Registration for 1 st Yr. Degree students;
(23)	To follow the Subject Combination, subject code and syllabus considering the Semester method i.e. Choice-based credit-system (CBCS) and also the traditional system as per the latest guide line of the University.
(24)	To provide SMS services and displaying of all types of Notices to the admitted students for documents verification schedule, Class start schedule, schedule for Registration Form fill-up etc.;
(25)	Use of secured domain (https://) should be made compulsory;
(26)	To arrange on-line panel for document verification which includes extra provision for choice of club membership to each student;
(27)	To arrange on-line panel for C.U. Registration form as per C.U. latest guidelines;
(28)	Registration data should be provided as per the requirement of the University along with the college copy in both hard & soft format;
(29)	To arrange on-line Attendance Register printing option as per college format for different subjects and also for different clubs;
(30)	All data should be available for one year and the system will help till completion of the University Registration System;
(31)	To provide dash-board for all types of information.
(*) The College Authority reserves the right to accept / reject any quotation(s) without assigning any reason.	
N.B: Selection should be based on satisfactory demo.	


Principal

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